

2025 Guest Artist Application Guideline

At the Shigaraki Ceramic Cultural Park (SCCP), we conduct an Artist-in-Residence program, providing a creative space for aspiring and accomplished ceramic artists and visual artists with extensive knowledge and activity records. Since 1992, this Artist-in-Residence program has hosted over 1,500 artists from 59 countries.

Starting from the 2008, we have expanded our open call system to some of our guest artists, providing an opportunity for emerging artists. Here is the guideline of call for guest artists for the upcoming 2025.

Guest Artist Application Description

1. Number of Accepted Applicants: Several artists, the number of guest artists accepted may vary.
2. Eligibility: Applicants must be 20 years old or older at the time of application.
3. Residency Period: 2025/4/1~2026/3/31 (yyyy/mm/dd)

Applicants can choose their residency period between minimum of 2 months and less than 1 year during the above-mentioned period. If you wish to stay for less than 2 months, please indicate its reasons in the 'Please indicate any considerations you would like us to take into account in your participation.'

* Please note that from December 29, 2025, to January 3, 2026, the facility will be closed for the winter break, and during this period, resident artists are required to temporarily vacate SCCP.

4. Application period 2024/9/19 (10:00am/JST) ~ 10/31 (5:00pm/JST)

5. Application Procedure

We are accepting applications online. Please submit application via the link on the website (The link will be valid after 9/19). If you plan to apply for both Studio Artist and Guest Artist positions, please submit separate applications through the respective links.

Major contents to be asked on application

- Biography (max.400 words)
- Theme and concept of your works and production (max. 400 words)
- Purpose and plan of your residency in the SCCP (max. 400 words)
- Major past works photos (up to 4 images)

Application Notes

- (1) The selection of Guest Artists will be based on the materials you submit. Please provide as much detail as possible.
- (2) When indicating your preferred residency period, please specify up to three residency period preferences.
- (3) All image files, such as portraits and artwork photos, must be in JPEG format. Please ensure that the file size is below 1.5MB.
- (4) For all data, including portraits, artwork photos, PDF files, etc., please use only alphanumeric characters, hyphens (-), underscores (_), and periods (.) in the file names.
- (5) Social media account information provided in the application materials will be linked on the SCCP website. If you do not wish for this information to be made public, you can leave it blank or mention it in the Please indicate any considerations you would like us to take into account in your participation.'

6. Terms and Conditions

- (1) Funding: For accepted Guest Artist, a maximum 200,000 yen will be funded. The payment will be made after SCCP receives the donated works mentioned in (5) below.
- (2) Travel Expenses: Round-trip travel expenses from the accepted Guest Artist's location to Shigaraki Station will be reimbursed. However, in the case of overseas residents, the most economical round-trip travel expenses from your nearest airport to Shigaraki Station will be reimbursed.
- (3) Materials Cost: The SCCP will cover the cost of materials required for creating up to a maximum of 100,000 yen. Any materials cost exceeding this limit will be at the Guest Artist's expense.
- (4) Firing Costs: The SCCP will cover the cost of kiln facility usage and fuel expenses up to a maximum of 110,000 yen. Any firing costs exceeding this limit will be at the Guest Artist's expense.
- (5) Donation of Works: We kindly request that the Guest Artist donate the work(s) or technical information to Shiga Prefecture or the designated administrator. The selection of works for donation will be done through consultation with the SCCP staff. Please note that we may decline the donation request for large-scale works.
- (6) Exhibition of Works: The Guest Artist will be expected to give a lecture, such as slide lectures or workshops, targeting to the general public. Additionally, there may be opportunities to exhibit your works at the SCCP exhibition space during or after your stay.

7. Accommodation Fees (As of April of 2024)

Twin Room: 25,100 yen per month (if preferred)

Single Room: 19,300 yen per month (if preferred)

Bedding Set: 200 yen per day (if preferred, minimum rental period is 1 month, fee is subject to change)

The cost of shipping works and luggage, and other living expenses are to be borne by the residents.

Please note that additional charges will apply at the end of each month or upon the conclusion of the stay if the Guest Artist use the air conditioner provided in the room.

8. Expectations for Guest Artists:

As a Guest Artist, we kindly request the following:

- Prior to concluding your stay, the SCCP will ask to submit a report detailing the progress and outcomes of your creative activities throughout the residency program. You may present this information in a flexible data format, typically within one A4 page.
- Please make sure to take all your artworks, materials, and personal belongings with you when your stay concludes.
- SCCP staff may photograph studio activities and artworks for record-keeping and promotional purposes. These images may be posted on SCCP's social media platforms but will not be utilized for commercial purposes without prior consent.
- Accommodation facilities are exclusively reserved for SCCP Resident Artists. We do not permit accommodations for individuals who do not fall under this category. However, we are open to considering arrangements for assistants participating in the residency program. Please specify this in the "Do you want to stay with accompaniers such as assistant. If so, write name, age, and if an assistant needs a separate room." section.

- Please be aware that studio visitors who have completed registration may tour the studio during open hours at the SCCP. The SCCP may ask your cooperation to introduce your Artist-in-Residence activity,
- Unauthorized entry by the general public into the studio and accommodation facilities is prohibited.
- The SCCP is closed on Mondays. On Mondays that falls on national holidays the SCCP will be open, and closed the next weekday. Our opening hours are from 9:30am to 5:00pm, with a break from noon to 1:00pm.
- Please note that due to rising energy costs, there may be temporary disruptions in the availability of the studio's air conditioning. Furthermore, certain facilities may experience temporary unavailability due to construction or water supply interruptions. Your cooperation in helping us maintain our facilities is greatly appreciated.

9. Prohibited Actions

Studio and Guest are required to fully comply with the following rules:

- (1) Refrain from smoking or using open flames outside of designated areas.
- (2) Avoid generating excessive noise, resorting to violence, or engaging in behaviors that may disrupt others.
- (3) During your stay, please respect the human rights and opinions of artists, staff, and other parties involved, and be mindful to avoid any conflicts.
- (4) Utilize the SCCP responsibly, adhering to sound management practices and ensuring cleanliness.
- (5) Refrain from engaging in any activities that are considered inappropriate for the effective operation of the SCCP.

Application to Residency Process

- (1) Application: Upon receiving your application, a confirmation email will be promptly dispatched to the applicant. If, for any reason, you do not receive this confirmation email, we kindly ask that you contact air.shigaraki@sccp.jp for assistance.
- (2) Selection: The Guest Artist selection process is conducted by a committee comprised of an external selection jury.
- (3) Notification of Results: Results of the selection will be conveyed to applicants via email by December 28th, 2024.
- (4) Schedule Coordination: Upon approval as a Guest Artist, you will have a meeting with one of the staffs at SCCP through email to arrange your schedule. Please be aware that due to studio and accommodation availability, your first-choice residency period may not always be accommodated.
- (5) Document Issuance: After the completion of your schedule arrangements, vital documents, including the 'Invitation Notice,' will be provided.
- (6) Beginning Your Residency: Each Guest Artist will start their stay according to the coordinated schedule. To ensure a seamless start, please aim to arrive at SCCP by 4:00pm on your first day of residency.

If you encounter any inquiries or require clarification during the application process, please do not hesitate to contact us at the provided address. Additionally, we welcome inquiries from prospective Guest Artists, including any questions or requests related to studio visits.

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TEL : 0748-83-0909 (Japan)

FAX : 0748-83-1193

E-mail : air.shigaraki@sccp.jp

Please specify 'Artist-in-Residence Inquiry' in the subject line.